



# THE CLASSICAL ACADEMY

## BOARD OF DIRECTORS ANNUAL MEETING

(OPEN TO THE PUBLIC)

MONDAY, AUGUST 14, 2017, 6:00-9:06 P.M.

NORTH CAMPUS – TCA ROOM 2213/2214 (SECONDARY)

The Classical Academy exists to assist parents in their mission to develop exemplary citizens, equipped with analytical thinking skills, virtuous character, and a passion for learning, all built upon a solid foundation of knowledge.

### AGENDA

Presentation/Question Time/Start Time

- |       |   |                     |
|-------|---|---------------------|
| I.    | <b>Call to Order (6:00 pm)</b>  | 1 min (6:00)        |
| II.   | <b>Pledge of Allegiance/Mission/Roll Call</b>   | 5 min (6:01)        |
| III.  | <b>Approval of Agenda</b>   | 5 min (6:06)        |
| IV.   | <b>Comments from the Audience</b> (Audience members have 5 minutes to address the Board)<br>(NOTE: Per procedural rules if more than one person is speaking on the same topic we request that one or two specific spokespersons speak on behalf of the group)   | 5 min (6:11)        |
| V.    | <b>Hail and Farewell to Board Members (Leaving: Mr. LaValley and Mr. Carter)<br/>(New: Dr. Baker, Mrs. Goin, Mrs. Littleton)</b>  | 5 min (6:16)        |
|       | <b>Break</b>  | 5 min (6:21)        |
| VI.   | <b>Board Agreement</b><br>Action: (Jennings)<br>Motion: (Vote) to approve changes made to the Board Agreement as presented<br>Rationale: to update Board member responsibilities associated with their position as school leaders   | 5 min/5 min (6:26)  |
| VII.  | <b>Sign Board Agreement/Conflict of Interest Disclosure/Executive Session Confidentiality</b><br><b>Statement per Board policy BC-TCA</b><br>Action: (Jennings)<br>Motion: (Info)<br>Rationale: to ensure the Board is familiar with their responsibilities, acknowledge any conflicts of interest (if any), and understand the confidentiality requirements associated with Board Executive Sessions | 5 min (6:36)        |
| VIII. | <b>Board Officer Elections per Board policy BBA-TCA</b><br>Action: (Jennings)<br>Motion: (Vote) the Board by majority vote selects the new Chair, Vice Chair, Treasurer, and Secretary<br>Rationale: at the beginning of each school year, the Board selects the officer positions on the Board for the upcoming year   | 10 min (6:41)       |
| IX.   | <b>Comments from the Board of Directors</b>   | 5 min (6:51)        |
| X.    | <b>Board Development</b><br>Action: (Miller)<br>Motion: (Info)<br>Rationale: to reinforce good practices of effective school boards   | 10 min (6:56)       |
| XI.   | <b>Report of the President &amp; Cabinet Spotlights</b><br>Motion: (Info)<br>Rationale: to highlight cabinet activities (Pres., Ops, Academic Services, and Advancement).   | 10 min/5 min (7:06) |
| XII.  | <b>Consent Agenda</b><br>Board Directed items to be removed from Consent Agenda:  | 3 min (7:21)        |

Motion: (Vote) to file the Consent Agenda

A. Finance (VanGambleare)

1. June Financials
2. Endowment Review
3. Budget Projection Policy

B. Charter Review (Signed Copy)

C. President's Designation of Two Emergency Replacements per Board policy CBC-TCA (Sojourner)

**XIII. Minutes: June 12, 2017**

2 min (7:24)

Action: (Swanson)

Motion: (Vote) to approve the June 12, 2017 minutes

Rationale: to provide a record of the Board meeting for files

**XIV. Discussion Agenda Items**

**A. Items removed from Consent Agenda**

**B. Cabinet Level Reports**

**1. Operations Capital Construction Report (Monthly)**

5 min/10 min (7:26)

Action: (Tubb)

Motion: (Info)

Rationale: to review progress on all TCA capital construction projects

**2. Annual Giving Report Stewardship Report/Fundraising Plan for New Year**

10 min/10 min (7:41)

Action: (Sojourner, Simpson)

Motion: (Info)

Rationale: to review the previous year's fund raising efforts and provide a plan for this year

**C. Board Level Reports**

**1. Board Committees**

5 min/5 min (8:01)

Action: (Chair)

Motion: (Info)

Rationale: to review current Board committees and select committee chairs and members

**2. Board/President Goals**

5 min/5min (8:11)

Action: (Sojourner)

Motion: (Vote) to approve the President's Goals for the 2017-2018 school year

Rationale: to approve the President's goals so that he can effectively lead the school in the coming year

**3. Strategic Plan Annual Review**

5 min/10 min (8:21)

Action: (Chair)

Motion: (Vote) to approve changes to the strategic plan as presented

Rational: To ensure TCA goals and measures align with the strategic plan

**4. 2017-2018 TCA Board Meeting Calendar (Changes)**

5 min/5 min (8:36)

Action: (Chair)

Motion: (Vote) to approve changes to the Board Meeting Calendar

Rationale: to add two additional working sessions to the calendar

**D. Board Communication**

5 min (8:46)

Action: (Secretary)

Rationale: to develop and approve of communication update to community

**E. Future Board Agenda Items**

10 min (8:51)

**1. Site Based Management Policy Review, Sept, Chair/Governance Committee**

**2. HR Annual Report, Sept, Schulz**

**3. Quarterly FAC Report, VanGambleare**

**4. Budget Projection Report (5 Years), Sept, VanGambleare**

**5. Recruit New Board Members, Sept, Training Committee**

**6. TCA Board Future Discussion Items**

**F. Comments from the Board of Directors**

5 min (9:01)

**XV. Adjournment (Approx. 9:06 p.m.)**

(9:06)